

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: 11/16/2023

Meeting Date: 11/27/2023

Submitted By: April Long

Department: County Clerk

Signature of Elected Official/Department Head:

Sarah George

Court Decision: <small>This section to be completed by County Judge's Office</small>
COMMISSIONERS COURT
NOV 27 2023
No Action

Description:

Consideration and Approval to use ARPA Funds to purchase desks for the
County Clerk's Office at the Guinn Justice Center. The purchase will include 21
desks and necessary storage pieces for an estimated dollar amount of \$35,840.00.
The purchase of the desks will help accommodate the growth of the Clerk's
Office with five of the requested desks being used in the enclosed Conference
Room that is being renovated.

(May attach additional sheets if necessary)

Person to Present: April Long

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: 10 minutes

Session Requested: (check one)

Action Item Consent Workshop Executive Other _____

Check All Departments That Have Been Notified:

County Attorney IT Purchasing Auditor
 Personnel Public Works Facilities Management

Other Department/Official (list) District Clerk

**Please List All External Persons Who Need a Copy of Signed Documents
In Your Submission Email**

Item #	Description	List Price	Qty	Total Price	
HLPL6066LDESK1BBFLS1	60"W x 66"D L-Desk with Single Pedestal	\$ 954.00	4	\$ 3,816.00	Civil Clerk Desks
HLPL6072LDESK2BBFLS1	60"W x 72"D L-Desk with Dual Pedestal	\$ 1,414.00	1	\$ 1,414.00	Civil Supervisor Desk
HLPLDH72	Hutch without Doors 72"x14"x39 3/4"	\$ 426.00	1	\$ 426.00	Civil Supervisor Desk
HLPLLF3620L2	Lateral 2 Drawer 36"x20"x29"	\$ 676.00	1	\$ 676.00	
HLPLBC3013B4	4-Shelf Bookcase 30"x13"x53"	\$ 296.00	1	\$ 296.00	
				\$ 6,628.00	
HLPL6072LDESK1BBFLS1	60"W x 72"D L-Desk with Single Pedestal	\$ 996.00	3	\$ 2,988.00	Collection Clerk Desks
HLPL6072LDESK2BBFLS1	60"W x 72"D L-Desk with Dual Pedestal	\$ 1,414.00	1	\$ 1,414.00	Collection Supervisor Desk
HLPLDH72	Hutch without Doors 72"x14"x39 3/4"	\$ 426.00	1	\$ 426.00	Collection Supervisor Desk
HLPLLF3620L2	Lateral 2 Drawer 36"x20"x29"	\$ 676.00	2	\$ 1,352.00	
				\$ 6,180.00	
HLPL6072LDESK1BBFLS1	60"W x 72"D L-Desk with Single Pedestal	\$ 996.00	7	\$ 6,972.00	Misdemeanor Clerk Desks
HLPL6072LDESK2BBFLS1	60"W x 72"D L-Desk with Dual Pedestal	\$ 1,414.00	1	\$ 1,414.00	Misdemeanor Supervisor Desk
HLPLDH72	Hutch without Doors 72"x14"x39 3/4"	\$ 426.00	1	\$ 426.00	Misdemeanor Supervisor Desk
HLPLLF3620L2	Lateral 2 Drawer 36"x20"x29"	\$ 676.00	4	\$ 2,704.00	
				\$ 11,516.00	
HLPL6072LDESK1BBFLS1	60"W x 72"D L-Desk with Single Pedestal	\$ 996.00	3	\$ 2,988.00	Probate Clerk Desks
HLPL6072LDESK2BBFLS1	60"W x 72"D L-Desk with Dual Pedestal	\$ 1,414.00	1	\$ 1,414.00	Probate Supervisor Desk
HLPLDH72	Hutch without Doors 72"x14"x39 3/4"	\$ 426.00	1	\$ 426.00	Probate Supervisor Desk
HLPLLF3620L2	Lateral 2 Drawer 36"x20"x29"	\$ 676.00	2	\$ 1,352.00	
				\$ 6,180.00	
HLPL6072LDESK1BBFLS1	60"W x 72"D L-Desk with Single Pedestal	\$ 996.00	4	\$ 3,984.00	OPEN Clerk Desks
HLPLLF3620L2	Lateral 2 Drawer 36"x20"x29"	\$ 676.00	2	\$ 1,352.00	
				\$ 5,336.00	
				\$ 35,840.00	

Mod Typical



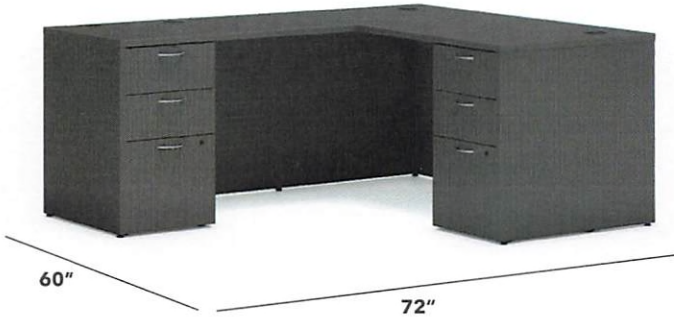
Mod

60"W x 72"D L-Desk with Dual Pedestals

- Desk Shell | 60"W x 30"D x 29"H
- Return Shell | 42"W x 24"D x 29"H
- Support Pedestal | 2 Box / 1 File Drawer | 15"W x 20"D x 28"H

List: \$1,414

- HLPL6072LDESK2BBFLS1
- HLPL6072LDESK2BBFTM1
- HLPL6072LDESK2BBFSE1
- HLPL6072LDESK2BBFJA1



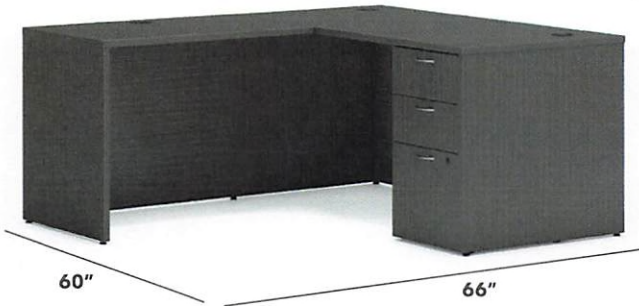
Mod

60"W x 66"D L-Desk with Single Pedestal

- Desk Shell | 60"W x 30"D x 29"H
- Return Shell | 36"W x 24"D x 29"H
- Support Pedestal | 2 Box / 1 File Drawer | 15"W x 20"D x 28"H

List: \$954

- HLPL6066LDESK1BBFLS1
- HLPL6066LDESK1BBFTM1
- HLPL6066LDESK1BBFSE1
- HLPL6066LDESK1BBFJA1



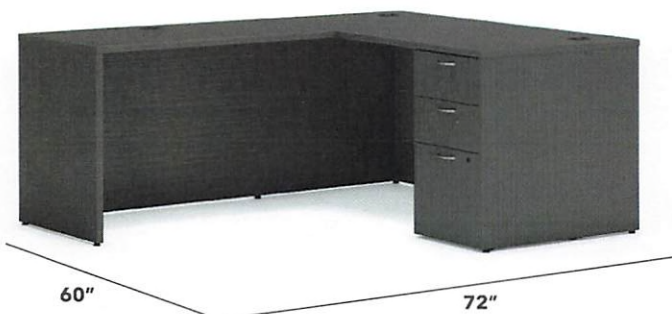
Mod

60"W x 72"D L-Desk with Single Pedestal

- Desk Shell | 60"W x 30"D x 29"H
- Return Shell | 42"W x 24"D x 29"H
- Support Pedestal | 2 Box / 1 File Drawer | 15"W x 20"D x 28"H

List: \$996

- HLPL6072LDESK1BBFLS1
- HLPL6072LDESK1BBFTM1
- HLPL6072LDESK1BBFSE1
- HLPL6072LDESK1BBFJA1



Mod Components



Bowfront Desk Shell

Base Model	Dimensions	List Price
HLPLDS7236B.____	72"x36"x29"	\$457



Desk Shell

Base Model	Dimensions	List Price
HLPLDS4830.____	48"x30"x29"	\$318
HLPLDS6030.____	60"x30"x29"	\$331
HLPLDS6630.____	66"x30"x29"	\$362
HLPLDS7230.____	72"x30"x29"	\$383
HLPLDS7236.____	72"x36"x29"	\$389



Credenza Shell

Base Model	Dimensions	List Price
HLPLCS4824.____	48"x24"x29"	\$306
HLPLCS6024.____	60"x24"x29"	\$312
HLPLCS6624.____	66"x24"x29"	\$337
HLPLCS7224.____	72"x24"x29"	\$349



Return Shell - Reversible

Base Model	Dimensions	List Price
HLPLRS3624.____	36"x24"x29"	\$205
HLPLRS4224.____	42"x24"x29"	\$247
HLPLRS4824.____	48"x24"x29"	\$259



Bridge Shell

Base Model	Dimensions	List Price
HLPLB3624.____	36"x24"x29"	\$174
HLPLB4224.____	42"x24"x29"	\$208
HLPLB4824.____	48"x24"x29"	\$210



Corner Shell

Base Model	Dimensions	List Price
HLPLCS30.____	30"x30"x29"	\$296
HLPLCS36.____	36"x36"x29"	\$330



Peninsula Shell

Base Model	Dimensions	List Price
HLPLPEN6630E.____P	66"x30"x29"	\$385
HLPLPEN7236E.____P	72"x36"x29"	\$432



Hutch without Doors

Base Model	Dimensions	List Price
HLPLDH60.____	60"x14"x39¾"	\$395
HLPLDH66.____	66"x14"x39¾"	\$406
HLPLDH72.____	72"x14"x39¾"	\$426



Wall Mounted Storage without Doors

Base Model	Dimensions	List Price
HLPLWMH48.____	48"x14" x 13½"	\$454
HLPLWMH60.____	60"x14" x 13½"	\$474
HLPLWMH66.____	66"x14" x 13½"	\$484
HLPLWMH72.____	72"x14" x 13½"	\$506



Mod Components



Lateral

Base Model	Dimensions	List Price
HLPLLF3620L2.____	2-Drawer 36"x20"x29"	\$676
HLPLLF3620L3.____	3-Drawer 36"x20"x40"	\$1,050
HLPLLF3620L4.____	4-Drawer 36"x20"x53"	\$1,187



Reception Desk Shell

Base Model	Dimensions	List Price
HLPLRCPNDS7230.____	72"x30"x41"	\$525



Reception Return Shell - Reversible

Base Model	Dimensions	List Price
HLPLRCPNRS4225.____	42"x25"x41"	\$318



Transaction Tops

Base Model	Dimensions	List Price
HLPLRCPNTPGS Frosted Glass	72"x12"	\$395
HLPLRCPNTPLM.____ Laminate	72"x12"	\$114



Mod Laminates

-  Slate
Teak
LSL1
-  Sepia
Walnut
LSE1
-  Java
Oak
LJA1
-  Traditional
Mahogany
LTM1

Mod Paint

-  Silver
SLVR
-  Black
BLKP

Mod Fabric

-  Cool
Neutral
CN02
-  Warm
Neutral
WM01

Here is an Example...
Item No.
HLPLRW6030.**LSL1**

EASY ORDERING

Pick the color you love.
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Place the code in the blank.
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